

## Colorado Springs Fine Arts Center at Colorado College

### Administrative Transition Update – December 16, 2016

All locks controlling direct access to the collection storage areas have been changed.

The fiber optic has been connected to the building.

The ceiling in the historic library has been removed and all of the wood shelves and paneling in the room have been renovated.

Automatic door openers will be installed to improve handicapped access to the main building and to the museum.

The FAC “board” room has been fitted so that it can be used as a classroom during the mornings and utilization of that space began in block 3 and will continue throughout the academic year.

In January, following Winter Break, the CC Facilities Department will assume responsibility for the FAC buildings and the current FAC facilities employee will become a CC employee.

The current FAC employees in the Bemis Art School and the Theater (with one exception) have received letters informing them that they will become CC employees on July 1, 2017. Positions descriptions and salary comparisons are being developed for all of the positions. In September 2016, employees of the Museum became CC employees.

A plan is in place for the College to assume security responsibilities for the FAC. The plan eliminates a single staff position at the FAC and adds two positions on the college security staff. The plan will be reviewed in January before a final decision is made as to when the change will occur.

Plans are being developed toward the goal of the college assuming responsibilities for all FAC events in February. This plan includes the addition of a staff member to the college events staff.

The art collection at the FAC was insured for \$26.4 million in 2011 and 2012. In 2014, the insured value was decreased to \$10 million. It is currently insured for \$20 million. Next year the insured value will be increased to \$30 million. Discussions are underway concerning how to go about properly valuing the collection.

A vendor – The Museum System – has received data concerning the collection and is developing a cost estimate for migration of all data to their system.

There is a list of “Tactical Transition Items” which will need to be resolved. The list has over twenty items such as 1) continuation of Enterprise Zone eligibility, 2) FAC office space allocations after July 1 and 3) the future of vending machines at the FAC.

The allocation of the \$500,000 in improvements should be completed in January. There are cost estimates for all items on the list with the exception of the cost of a permanent repair or replacement of the current FAC alarm system.